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[MembershipVP@multiplesofamerica.org](mailto:MembershipVP@multiplesofamerica.org)

## IMPORTANT MEMBERSHIP/DUES RENEWAL INFORMATION

Updated May 2018

- Deadline for renewing your club membership is September 30. Paperwork and dues postmarked and/or paid after September 30 will incur a \$20 late fee. Clubs not renewing by the September 30 deadline will experience a lapse in membership benefits.
- Dues Renewal must include the following information in order to be considered received and processed:
  - A completed Dues Renewal Form
  - An updated membership spreadsheet including names, addresses and email addresses. This information is required for all clubs. If you are using your own database, please ensure that you email the actual spreadsheet of your members to the Executive Office in order for your information to be imported into our database. This will enable prompt processing of your renewals.
  - Dues for each member paid either by using PayPal on [www.multiplesofamerica.org](http://www.multiplesofamerica.org) or by mailing a check to the Executive Office
  - The Dues Renewal Form and the membership spreadsheet can be emailed to the Executive Office at [info@multiplesofamerica.org](mailto:info@multiplesofamerica.org). **However, your membership is not considered received until both paperwork and dues are received in the Executive Office.**
- Dues for renewing and new members must be paid at the national level. New and renewing members should be added as often as is necessary in order to keep your club's membership listing as current as possible. We recommend submitting members as often as once a month. A spreadsheet of new and renewing members can be emailed to the Executive Office at [info@multiplesofamerica.org](mailto:info@multiplesofamerica.org) and payment of dues can be made by PayPal at [www.multiplesofamerica.org](http://www.multiplesofamerica.org) or a check can be mailed to the Executive Office.
- New members added to your roster by September 30 will begin receiving Multiples of America *Notebook* with the Winter issue. Renewing members of your club who are received by September 30 will not experience a lapse in their *Notebook* subscription.
- Members submitted by March 31 will be included in your credential count for convention voting purposes. Members may be added after this date until June 30, but will not be included in convention credentials.
- Contact the Executive Office at [info@multiplesofamerica.org](mailto:info@multiplesofamerica.org) or our Membership Department at [MembershipVP@multiplesofamerica.org](mailto:MembershipVP@multiplesofamerica.org) if you have any questions regarding the Dues Renewal process.
- ***Please notify the Executive Office at [info@multiplesofamerica.org](mailto:info@multiplesofamerica.org) if your club has had a change in officers, has disbanded or will not be rejoining Multiples of America as soon as these changes are made. Failure to do so can result in correspondence being sent to the wrong person and your club may miss important information from Multiples of America.***

Executive Office: 2000 Mallory Lane, Suite 130-600, Franklin, TN 37067-8231

Telephone: (248) 231-4480 E-Mail: [info@multiplesofamerica.org](mailto:info@multiplesofamerica.org) Web Site: [www.multiplesofamerica.org](http://www.multiplesofamerica.org)

CONNECTING + SUPPORTING MULTIPLE BIRTH FAMILIES

*(Also known as the National Organization of Mothers of Twins Clubs)*